

The Southern Methodist Church Ministerial Retirement Board

Quarterly Contribution Form

20__ - 20__ Pastoral Year (August 1, 20__ - July 31, 20__)

Church _____
Mailing Address _____
City, State, & Zip _____

Minister _____
Mailing Address _____
City, State, & Zip _____

Calculation of Base Salary and Annual Contributions

Amounts should be taken from the Church - Pastor Agreement Form

Total Support of Minister _____
LESS Parsonage Allowance (_____)
LESS Hospitalization Insurance (_____)
LESS Travel & Other Expenses Reimbursed (_____)
LESS Other Fringe Benefits or Salary Reductions (_____)

BASE SALARY _____
Church's Contribution (Base Salary _____ x .06) = _____
Minister's Contribution (Base Salary _____ x .03) = _____

The Minister's Contribution should be withheld from his salary by the church in the form of a salary reduction and sent to the **Treasurer of the Ministerial Retirement Board** along with the Church's Contribution each quarter. Ministers may also have additional amounts withheld from their salaries and invested in the Retirement Fund. If they choose to do so, a **Salary Reduction Agreement Form** must be completed and signed by the minister and a representative of the church. Please request this form if it is needed.

Please circle the **Quarter** for which this contribution is being sent: **First** **Second** **Third** **Fourth**
Aug. - Oct. Nov. - Jan. Feb. - April May - July

One quarter (1/4) of Church's Contribution \$ _____

One quarter (1/4) of Minister's Contribution \$ _____

One quarter (1/4) of Additional Salary Reduction Amount \$ _____

Total Amount on check # _____ \$ _____

Make check payable to **"The Southern Methodist General Conference"** and mail to:
Rev. Dr. Paul D. Thigpen, Treasurer
212 Walnut Lane
Columbia, SC 29212

This form should be completed in duplicate each quarter - one copy for your records; one copy returned with check.

All Payments Due Prior to the End of the Quarter to Qualify for Pro-Rata Shares for that Quarter